

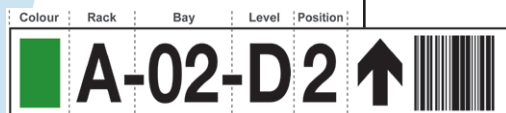
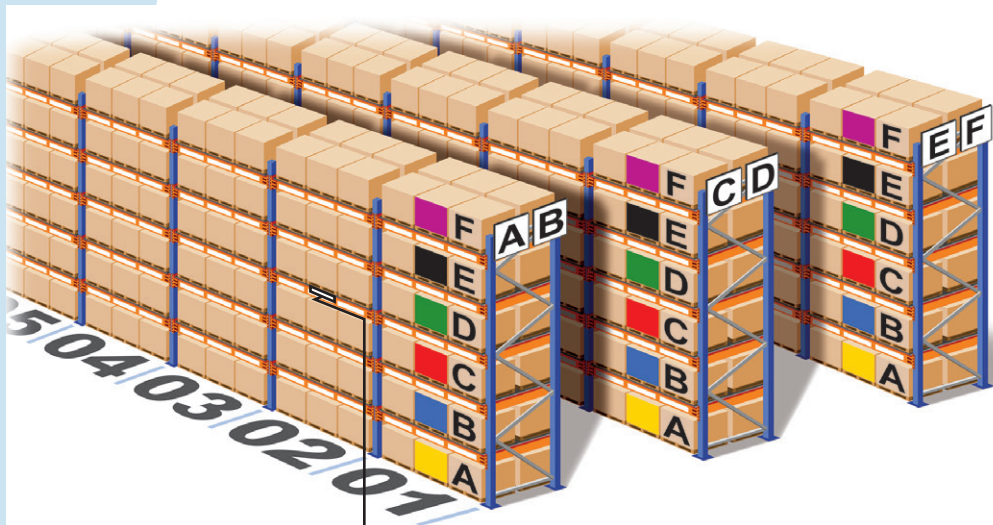
GUIDE TO WAREHOUSE LABELLING



LOCATION LABELLING



1. Clear Identification
2. Low Volume Print Runs Available



WAREHOUSE LABELLING

- Design & manufacture of code labels
- Custom printed to your design
- Can include barcodes & colour coding, check digits & directional arrows

Management of a modern warehouse needs clear and precise identification that can be quickly and easily understood by all concerned.

As specialists in the design, manufacture of code labels we provide a cost-effective solution to all your labelling needs.

Our project manager's will design a labelling solution to meet your particular system requirements.

If you already know your requirements, then contact us for a quotation with the following data:

- Quality of labels/Number of locations
- Typical code
- Colour requirement
- Approximate label size
- Height to top beam
- Or email an excel file of requirement

LOCATION LABELLING



MATERIALS & COLOUR CODING

A wide variety of base materials are available for the manufacture of hard wearing code labels including:

- Polyesters
- Coloured Vinyl
- Polypropylene
- Deep Freeze
- Magnetic
- PVC
- Styrene



Colour coding offers an additional high visibility quick check facility.

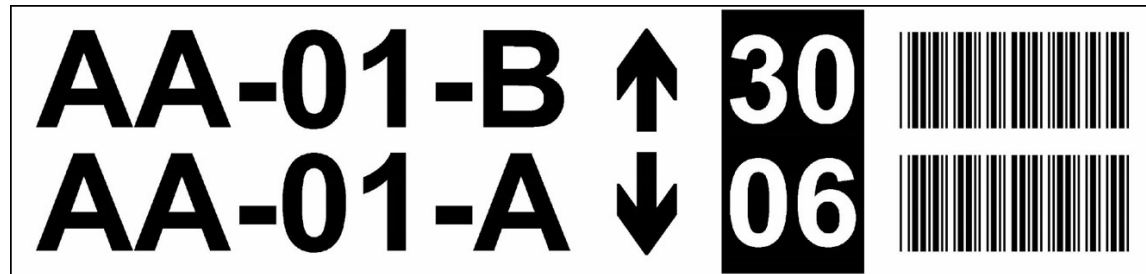


SOME EXAMPLES OF LABEL DESIGNS YOU CAN HAVE

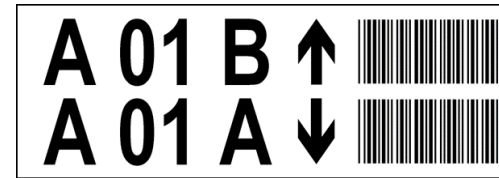
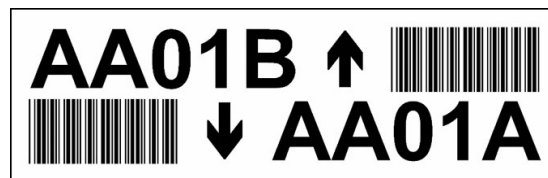
Standard Labels Black on White or Black on Yellow

DOUBLE LOCATION DESIGN LAYOUTS FOR 1ST BEAM LEVEL

- Reduces the quantity of labels required and essentially cost
- Bold text on white or yellow - offers clear identification



Staggered barcodes reduces mis-scanning issues

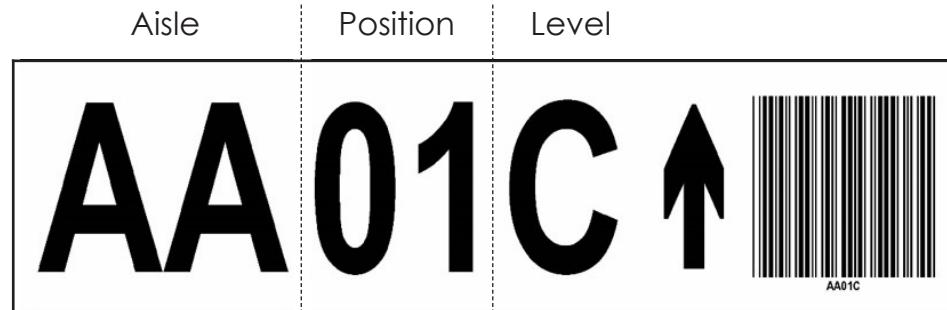


Use directional arrows for total avoidance of doubt

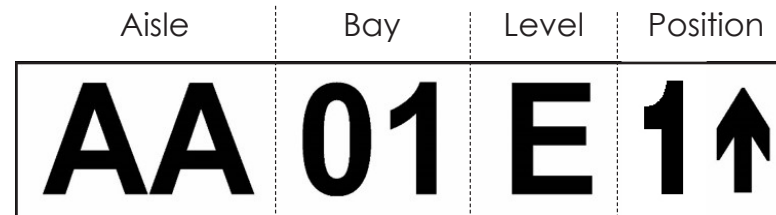


SINGLE LOCATION DESIGN LAYOUTS FOR UPPER BEAM LEVELS

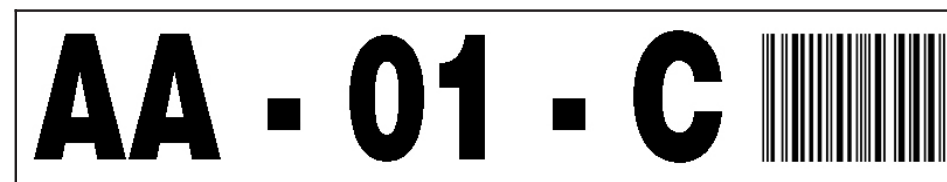
Include barcode on upper levels to assist with stock checks



Use of spaces within human readable text helps the picker

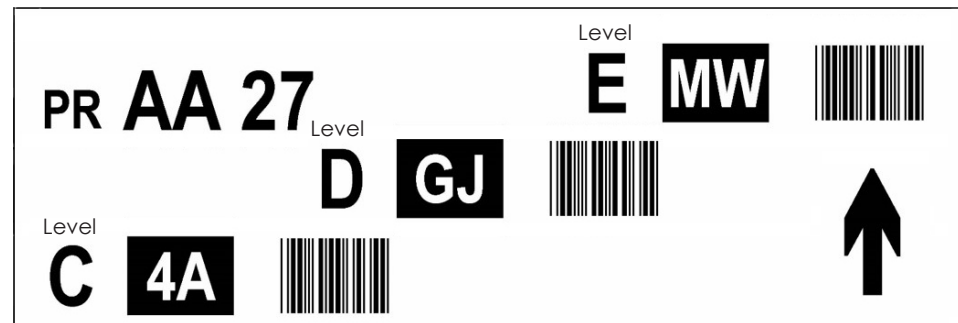


Use of hyphens within the human readable text helps the picker



SUMMARY LOCATION DESIGN LAYOUTS FOR FIRST BEAM LEVELS

- Ideal where man up trucks are not available
- Scan from 1st Beam level

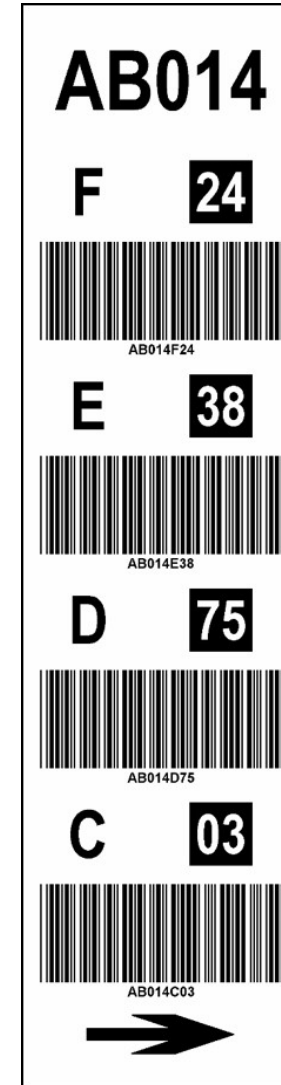


All levels barcodes on the 1st Beam



UPRIGHT LOCATION DESIGN LAYOUTS WHERE THERE ARE NO MAN UPTRUCKS

- Rigid PVC plates positioned at eye level
- Ideal for walkways

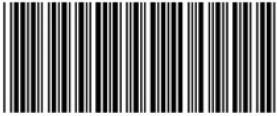


USE OF CHECK DIGITS

- Check digits can be used as a double check facility that the correct item has been picked or put away
- Can be numeric or alpha numeric
- Manually entered by picker
- Can also be incorporated into barcode or as a separate barcode in their own right
- Generally, "reverse" printed to distinguish from location code

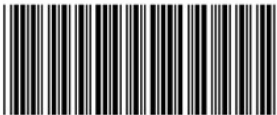
AB014

F **24**




AB014F24

E **38**




AB014E38

D **75**




AB014D75

C **03**



AB014C03



Check Digits

HW	 AB12345678910	B 37	 AB12345678910	D 05	 AB12345678910
01	A 48	 AB12345678910	C 45	 AB12345678910	E 24

COLOUR - FOCUSES THE MIND

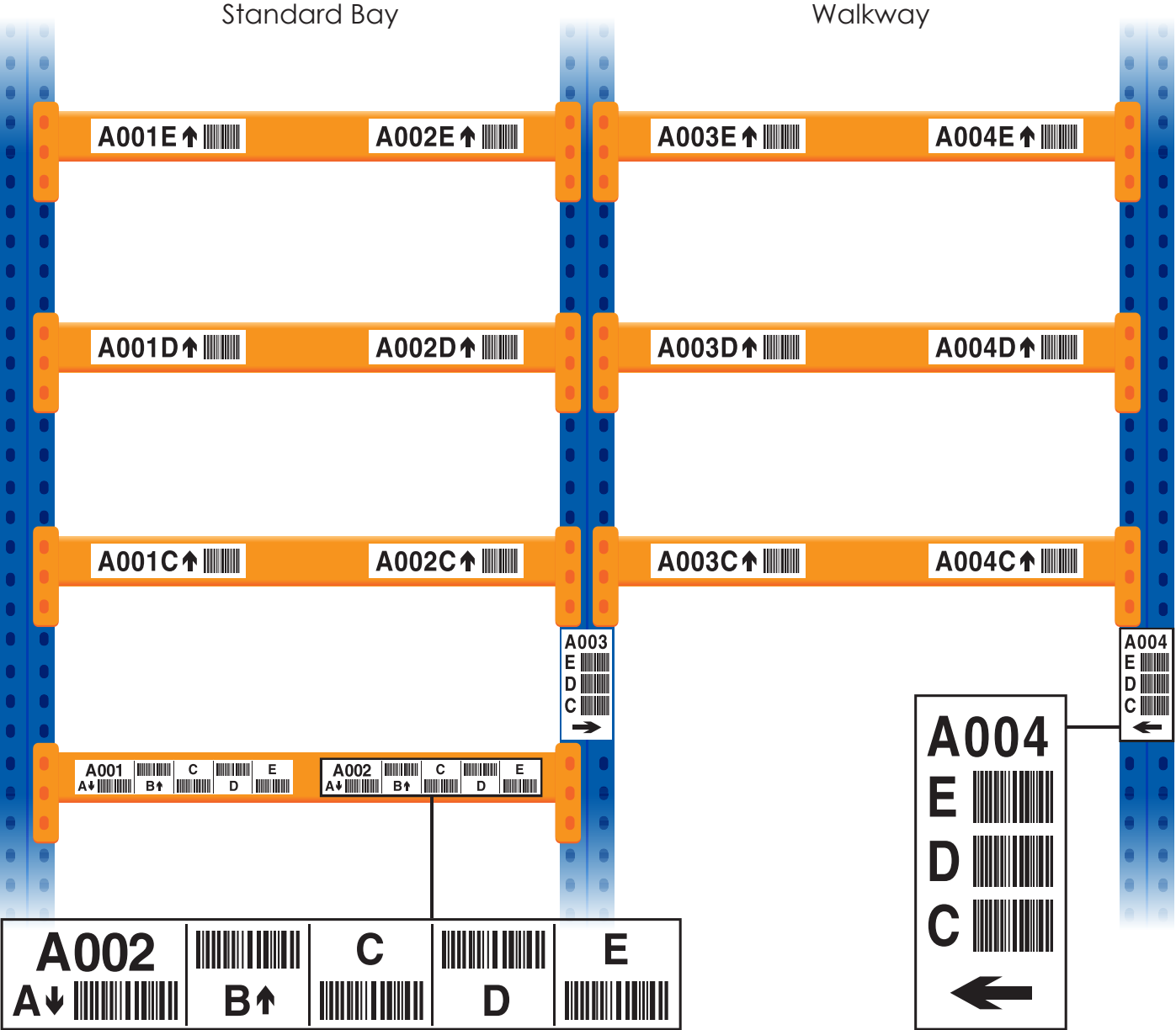
Not only do colours within the workplace encourage production, but they also have effect upon moods, attitudes and emotions.

- Information in our daily life is displayed using colour - In transportation alone, roads, traffic signals, pedestrian crossings and airports use colour to organize information. Communicating this information using colour standards keeps us safe and helps us make decisions quickly and more efficiently.
- Imagine a world without colour. Colour has meaning everywhere. It is meant to direct our behaviour and assist in our decision making. Without colour, our world becomes transparent and we lose the ability to emphasize importance and communicate effectively.
- The purpose of colour coding is to communicate without speaking. These types of visual communications help us convey a message clearly and without misunderstanding.

Full colour summary labels positioned on the first beam level or upright offer an instant cross check facility that the user is picking from the correct level at height.



aisle - position - level



GUIDE TO WAREHOUSE LABELLING

ESTABLISH THE REQUIREMENTS

Labels on each Beam level? YES NO

Beam Height / Depth to work out label size:

Colour required? WHITE YELLOW FULL COLOUR

Does the customer require barcodes? YES NO

If yes, does the customer have man up trucks? YES NO

If no, does the customer want a summary label on the first beam with barcodes for all upper levels? YES NO

On the upright as a plate with upper level barcodes? YES NO

Are there existing labels on the beams? YES NO

If yes, consider block out material or orange vinyl

Barcode Format Code 39

Code 128

2D

QR Code

Other

RACKING LAYOUT

Is a drawing available? YES NO

if not, please sketch runs if possible

Number of Runs:
Doubles / Back to Back
Singles

Number of Bays per run?

Number of Levels including the floor?

Number of pallet spaces per beam?

Additional requirements?

End of Aisle Markers - standard 300 x 400mm for pallet racking
If yes, colour and number of digits per sign YES NO
WHITE YELLOW N° of Digits per marker?

Required for just 1 end of the run or double ended? 1 PER RUN 2 PER RUN DIGITS?

Davpack